

Bitterroot Valley Education Cooperative

YOUTH ENHANCEMENT PROGRAM

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Steps in Determining Fees for Self Pay Mental Health Clients

1. Determine the annual family income using tax records or pay stubs.
2. Determine the percentage of aid to be granted by finding the annual income on the sliding fee schedule.
3. Determine the usual and customary fees per month by using the fee schedule.
4. Multiply the fees by the percentage of aid (total amount by which our usual and customary fees will be reduced).
5. Subtract the total from item four from the total from item three to get the total monthly charge to be collected from the client.
6. Check the CSCT Monthly Maximum Fee Draft to see if the amount determined using the above process exceeds the maximum amount listed for the family's income and size. If so, use the maximum amount listed on the CSCT Monthly Maximum Fee Draft.
7. Forward copies of the payments agreement and the documentation of family income to Kathy, to be kept in the child's billing record.

Usual and Customary Fee Schedule---Mental Health Services

Procedure	Code	Fee
Initial Assessment	90801	128.00
Individual Outpatient Therapy 20-30 minutes	90804	56.00
Individual Outpatient Therapy 40-50 minutes	90806	83.00
Family Therapy without patient present	90846	81.00
Family Therapy conjoint (with patient)	90847	99.00
Group Therapy	90853	27.00

