

BITTERROOT VALLEY EDUCATION COOPERATIVE

Darby School District #9
Florence-Carlton School,
District #15-6
Hamilton School District #3
Lone Rock School District #13
Stevensville School District #2
Victor School District #7

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Tim Miller,
Director

Terri Ward,
Business Manager

To: Cooperative Board Members
From: Terri Ward, Clerk
Re: October 27, 2009 Board Meeting

The October meeting of the Cooperative Management Board was held on October 27, 2009 at the Cooperative office. Attending; Orville Getz, Duby Santee, John McGee, Tim Bronk and Tim Miller. Acting Board Chair, Orville Getz called the meeting to order at 10:15 a.m. Board Chair; Kent Kultgen joined the meeting at 10:25.

Introduction of Cooperative Staff Representative

No Cooperative Staff Representative present.

Consent Agenda

September Minutes

October Warrants

October Financial Report

November Meeting

The next meeting of the Cooperative Board will be held November 17 at 10:00 a.m. in the cooperative office building.

New Hires-

Cheryl Gill, Speech Therapy Assistant, Darby
Linda Packet, On Call Speech Therapist, Darby
Ashley Fuchs, Mental Health Therapist, Stevensville

Contract Amendment-

Terese Athman, Speech Therapist, Hamilton .7 FTE to 1.0 FTE
Lois Micheletti, Occupational Therapist, Hamilton, Darby and Victor 1.0 FTE to .8 FTE
Vicky Angyus, Occupational Therapist, Hamilton and Lone Rock .6 FTE to .8 FTE

John McGee moved to approve the consent agenda. Duby Santee seconded. Unanimous.

Public comment:

None

Correspondence and Recognition:

Letters of Appreciation – Tim Miller reviewed letters of appreciation sent to Jorilyn Williams, MH Behavior Consultant, Hamilton and Terri Ward, Business Manager.

Board Action

Request for Family Medical Leave for Maternity – Kim Mutchler, OT – Tim Miller reviewed Kim Mutchler’s request for Maternity leave. Letter was included with agenda. Miller recommended approving request for leave.

Duby Santee moved to approve the Mutchler’s request for maternity leave. Tim Bronk seconded. Unanimous.

Release from Contract – Jennifer McCormick, Mental Health Therapist, and Hamilton – Tim Miller reviewed Jennifer McCormick’s request to be released from her contract. Letter was included in with agenda. Miller recommended releasing McCormick from her contract and waiving the penalty in board policy.

John McGee moved to approve releasing McCormick from her contract. Duby Santee seconded. Unanimous.

Internet Use and Safety Policy 4.41 – 3rd Reading with Changes – Tim Miller reviewed language changes to the Internet Use and Safety Policy 4.41. Miller recommended approving Internet Use and Safety Policy 4.41 with changes.

Tim Bronk moved to approve 3rd reading of Internet Use and Safety Policy 4.41. John McGee seconded. Unanimous.

Work Day Policy 4.12 – 2nd Reading – Tim Miller reviewed minor revisions to language in Work Day policy 4.12 to align current procedures with policy. Miller recommended approving Work Day Policy 4.12 with noted changes.

Orville Getz moved to approve 2nd reading of Work Day Policy 4.12. John McGee seconded. Unanimous.

Job Description Revisions – Tim Miller reviewed changes to the job descriptions for Mental Health Behavior Consultants, Speech Language Assistants and the Business Manager. Miller recommended approving revisions.

Tim Bronk moved to approve revisions to the Behavior Consultant job description. Orville Getz seconded. Unanimous.

Duby Santee moved to approve revisions to the Speech Therapy Assistant job description. Tim Bronk seconded. Unanimous.

Tim Bronk moved to approve revisions to the Business Manager's job description. Duby Santee seconded. Unanimous.

Information and Discussion

AIM Special Education Forms Training- Tim Miller lead a discussion on the recommendations for training and support for AIM Special Education Forms. AIM webcasts are scheduled for October 21 - 12:00 p.m., October 29 - 9:00 a.m., November 9 - 3:00 p.m., November 19 - 1:00 p.m., November 24 - 10:00 a.m. prior registration is required for the web casts and can be done at <http://icu.infinitecampus.com/action/createaccount> and the first presentation can be found at: <http://icu.infinitecampus.com/action/eventdetail?eventID=6068>

Medicaid Audit- Tim Miller reviewed the continuous auditing of Medicaid payments for CSCT. Audits findings will be reviewed with district administrators.

Mandt Training- Tim Miller reviewed the Co-op's contract with CSPD to provide Mandt training to Bitterroot Valley schools. Registration and payment will be handled through CSPD. Trainings may be scheduled at the local schools, required minimum participation is 10 maximum participation is 20.

Training Position – Tim Miller reviewed grant from OPI to provide RTI coaching support to Co-op member schools. Position would be two days per week. Duby Santee voiced concerns over the differing models of RTI.

Tuition Assistance for Employees in Speech Therapy Masters Program- Tim Miller lead a discussion on the possibility to provide tuition assistance to employees currently enrolled in the Speech Therapy Master Program. Miller noted the situation had changed since the subject first arose when there was one opening and one viable candidate. Now we must re-evaluate the situation given multiple viable candidates. Tim Bronk voiced opposition to tuition assistance and signing bonuses. Orville Getz voiced support for the option on an individual basis and noted he would like to see the option remain open.

Adjourn

Board Chair, Kent Kultgen adjourned the meeting at 11:50 a.m.

Clerk

Board Chair

Date