

BITTERROOT VALLEY EDUCATION COOPERATIVE

Darby School District #9
Florence-Carlton School,
District #15-6
Hamilton School District #3
Lone Rock School District #13
Stevensville School District #2
Victor School District #7

PO Box 187
Stevensville, MT 59870
Phone (406) 777-2494
FAX (406) 777-2495

Tim Miller,
Director

Terri Ward,
Business Manager

To: Cooperative Board Members
From: Terri Ward, Clerk
Re: December 15, 2009 Board Meeting

The December meeting of the Cooperative Management Board was held on December 15, 2009 at the Cooperative office. Attending; Kent Kultgen, Dennis Kimzey, Orville Getz, John McGee, Tim Bronk and Tim Miller. Board Chair, Kent Kultgen called the meeting to order at 10:10 a.m. Tim Bronk joined the meeting at 10:50.

Introduction of Cooperative Staff Representative

Karen Gideon, Speech Therapist serving the Hamilton School District.

Consent Agenda

October Minutes

November and December Warrants

December Financial Report

January Meeting

The next meeting of the Cooperative Board will be held January 26, 2010 at 10:00 a.m. in the cooperative office building.

New Hires-

Samia Bull-Pelfry – School Psychologist, .4 FTE, Darby
Margaret McShane – RTI-MBI Training Coordinator/Coach, 4.FTE, reduce 1.0 FTE
Contract School Psych to .6 FTE
RoseMary Johnson – SLP Independent Contractor, 1 day per week, Darby

Orville Getz moved to approve the consent agenda. John McGee seconded. Unanimous.

Public comment:

Karen Gideon updated the board on Online Trainings the Speech Team has been participating in. The Speech Teams progress with the AIM Software system and voiced an interest in updating testing supplies with stimulus money.

Correspondence and Recognition:

Letters of Appreciation – Tim Miller reviewed letter of appreciation sent to Lois Micheletti, OT Serving the Darby, Victor and Hamilton school districts.

Board Action

Job Description RTI-MBI Training Coordinator/Coach – Tim Miller reviewed the RTI-MBI Training Coordinator/Coach job description. Miller recommended approving the job description.

Dennis Kimzey moved to approve the RTI-MBI Training Coordinator/Coach job description. Orville Getz seconded. Unanimous.

Information and Discussion

OPI Discretionary Grant for MBI and RTI Consultants- This will provide funding for Chris Hughes support of MBI coaching and the new two day per week position for RTI consultant, for a total of \$34,900.

Grant submission approved via Email. Dennis Kimzey, Tim Bronk, John McGee, Kent Kultgen, DUBY Santee voted in favor of submitting the Discretionary Grant to OPI. Orville Getz replied he could vote either way on submitting the grant.

Maintenance of Fiscal Effort – Tim Miller and Terri Ward reviewed the Preliminary Maintenance of Effort report. The Cooperative as a whole failed to meet MOE by \$16,000. The districts and cooperative had until December 10 to respond to the report with allowable exceptions. Sufficient allowable exceptions were identified, submitted and approved by OPI.

AIM Special Education Forms Training- Tim Miller updated the board on the Conference Call with OPI and Dist IT System Administrators (Nov 23). Miller noted OPI has established “Sped Read Only” group and common usernames for Cooperative staff serving multiple districts. The Medicaid Billing Clerk will be added later after a trial period. Miller noted the mandatory use date of March 1, 2010 is the deadline for districts to be using the AIMs system, not all IEPs have to be input at that time.

Medicaid Audit- Tim Miller updated the board on the most recent audit and resulting payback. Miller noted procedures are now in place to prevent or minimize additional paybacks. Unfortunately the time period currently being audited is prior to the implementation of those procedures.

Autism Technical Assistance- Tim Miller reviewed OPI’s contract with Ann Garfinkle at UM to provide consultation and technical assistance for kids with Autism. Districts interested in this service should contact Doug Doty.

Mandt Training- Tim Miller reviewed the procedure for setting up trainings through CSPD in Basic Mandt. Miller also led a discussion on the use of restraint and the restraint training requirements.

Adjourn

Board Chair, Kent Kultgen adjourned the meeting at 10:50 a.m.

Clerk

Board Chair

Date

DRAFT