

BITTERROOT VALLEY EDUCATION COOPERATIVE
MANAGEMENT BOARD

Tuesday, June 30, 2009
10:00 a.m. – Cooperative Office

AGENDA

1. Call to Order
2. Introduce Co-op Staff Representative
3. Consent Agenda
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Next Meeting – August 25?
 - E. New Hires
 1. Katherine Braun, Mental Health Behavior Consultant, Stevensville
 2. Brittany Swingley, Mental Health Behavior Consultant, Hamilton HS
 3. Jacqueline Rutzke, Mental Health Behavior Consultant, Hamilton MS
 4. Hayley Allen, Mental Health Therapist, Stevensville or Victor
4. Public Comment
5. Correspondence
 - A. Letter of Appreciation – Karen Goll, School Psychologist, Hamilton
 - B. MBI Exemplar School Award – Grantsdale Elementary
6. Board Action
 - A. Appoint New Board Chairperson for 2009-10
 - B. Wages and Benefits Negotiations
 1. Union
 2. Administrators
 3. Office Staff, Classified
 4. Behavior Consultants, Classified
 - C. Budget Approval
 - D. Requests for Supplemental IDEA Part B and ARRA funds
 - E. Internet Use and Safety Policy 4.41 – 1st Reading – See attached

7. Information and Discussion

A. ARRA Project Options

- 1. Training Coordinator**
- 2. ITV**

B. Reminder: Special Education Data Collection due June 30

- 1. Students Exiting Special Education**
- 2. Post School Outcomes**
- 3. School Discipline**

8. Adjourn



OFFICE OF PUBLIC INSTRUCTION

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Denise Juneau
Superintendent

June 9, 2009

Grantsdale Elementary School
Kathleen Dent, Principal
778 Grantsdale Road
Hamilton, MT 59840

Dear Kathleen Dent:

Congratulations! I am very pleased to announce that your school has been chosen to receive an "MBI Exemplar School" award. The Montana Behavioral Initiative (MBI) has established an awards process to recognize MBI teams and schools who meet exemplary standards for promoting positive school climate and school safety. Beginning in 2005, the MBI began recognizing exemplar schools which significantly contribute to making a difference for their students, parents, and faculty utilizing the MBI process at the elementary, middle or high schools and have demonstrated evidence of change. These awards continue to be a historic event and promise to bring attention to the great work that our Montana schools are doing with the implementation of the MBI process.

The MBI is also recognizing an exemplar school resource officer(s). This is very exciting and demonstrates the team commitment for success in our schools and communities.

Your MBI team is invited to attend the MBI Summer Institute 2009 on the campus of MSU-Bozeman and receive this prestigious award. The awards presentation will begin about 11:00 a.m. on June 22 in the Strand Union building, immediately following the keynote presentation. Please let me know who will be accepting the award. Bring as many team members as possible to celebrate this historical occasion. Please be prepared to give a brief acceptance talk (2-3 minutes) regarding your program/school.

Additionally, you are invited to our annual Reception (during the 2009 MBI Summer Institute), scheduled for Wednesday, June 24, from 5:00-6:30 p.m. at the Hilton Garden Inn, 2023 Commerce Way, Bozeman. It is a great opportunity to connect, network, renew friendships, meet the Institute presenters, and receive new information regarding the MBI process. Reimbursement will be available for mileage expenses.

Thank you for all your work and commitment to success for all our Montana kids. Please r.s.v.p if you will attend the awards presentation at 406-444-2046 or sbanderson@mt.gov. Again, congratulations!

2009 Exemplar Schools/Programs

*Early Childhood	Co-Teach Preschool
*Elementary	Grantsdale Elementary Sunnyside Intermediate
*Middle School	Cut Bank Middle School

Sincerely,

Susan Bailey-Anderson, MBI Coordinator

Behavior Consultant Categories and Pay Scales

Behavior Consultant 1

- Bachelor’s degree in human service area typically – Psychology, Social Work, Sociology or Education. This is a salaried position and falls under the bargaining agreement. Experience preferred.

Behavior Consultant 2

- Associate’s degree in related education or human service area and two or more years of experience in mental health or education.
- Bachelor’s degree other than Psychology, Social Work, Sociology, Education, related human service area and two or more years of experience working in education or mental health.
- High school diploma and 2 or more years experience working with children in mental health or education that includes program leadership or coordination and development of services for children (Beyond “aide” or direct service only position).

Behavior Consultant 3

- High school diploma and relevant experience in education, mental health, related field.
- Associates degree in education or human service area with less than 2 years of relevant job experience.
- Bachelor’s degree other than Psychology, Social Work, Sociology, Education related human service area with less than two years relevant job experience.

Individuals starting at BC3 can move to BC2 after two years on the job and positive performance appraisals.

New employees can get credit for up to three years of full time closely related work in schools or mental health for starting placement on the pay scales.

Hourly Pay Scale for BC3 and BC2:

Step	BC3	BC2
Entry	\$10.00	\$11.50
1	\$10.25	\$11.79
2	\$10.51	\$12.08
3	\$10.77	\$12.38
4	\$11.04	\$12.69
5	\$11.31	\$13.01
6	\$11.60	\$13.34
7		\$13.67
8		\$14.01
9		\$14.36
10		\$14.72
11		\$15.09
12		\$15.47
13		\$15.85
14		\$16.25
15		\$16.66
16		\$17.07
17		\$17.50
18		\$17.94
19		\$18.38
20		\$18.84

4.41 Internet Use and Safety

All use of electronic networks shall be consistent with the Cooperative's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or appropriate legal action. Any student who uses the Cooperative's network shall be under the direct supervision of a Cooperative staff member. Cooperative staff member shall ensure student under supervision abides by the provisions of this policy.

Acceptable Use – Access to the Cooperative's or member District's electronic networks must be: (a) for the purpose of education or research and consistent with the educational objectives of the Cooperative; or (b) for legitimate business use.

Unacceptable Use – Unauthorized downloading of software, regardless of whether it is copyrighted or devirused; downloading copyrighted material for other than personal use; using the network for private financial or commercial gain; hacking or gaining unauthorized access to files, resources, or entities; invading the privacy of individuals, which includes the unauthorized disclosure, dissemination, and use of information of a personal nature about anyone; using another user's account or password; posting material authored or created by another, without his/her consent; posting anonymous messages; using the network for commercial or private advertising; accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and

Copyright Web Publishing Rules – Copyright law and Cooperative policy prohibit the republishing of text or graphics found on the Web or file servers, without explicit written permission. For each republication (on a Website or file server) of a graphic or text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the Web address of the original source.

Use of Electronic Mail – The Cooperative reserves the right to access and disclose the contents of any account on its system without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an electronic mail account is strictly prohibited.

Electronic messages transmitted via the Cooperative's or member District's Internet gateway carry with them an identification of the user's Internet "domain." This domain name is a registered domain name and identifies the author as being with the Cooperative or member District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of this Cooperative. Users will be held personally responsible for the content of any and all electronic mail messages transmitted to external recipients.

Any message received from an unknown sender via the Internet should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited, unless the user is certain of that message's authenticity and the nature of the file so transmitted.

Use of the Cooperative's/District's network and electronic mail system constitutes consent to abide by this policy.

Internet Safety – Internet safety is almost assured if users will not engage in "unacceptable uses," as detailed herein, and will otherwise abide by this policy.

The Cooperative and member Districts have a filtering device that blocks entry to visual depictions that are: (1) obscene; (2) pornographic; or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and determined by the Director or respective Superintendent.